



## Minutes of the Meeting of Hilldale Parish Council

Thursday 1<sup>st</sup> July 2021; 7.00pm held at Hilldale Village Hall

**Participants:** Cllr G Ward (Chairman) (GW) Cllrs Whittington (DW), Ian Bell (IB), Trish Grimshaw (Parish Clerk) (PG), County Councillor Rob Bailey (RB)

**1. Apologies:** Stuart Ashcroft (SA)

**Welcome:** The Chair welcomed all to the meeting.

**2. Declarations of Interest and Dispensations:** Cllr Bell raised a declaration of interest in relation to item 13; flooding issues on Beechfield.

**3. Public Participation** – an issue regarding traffic speed and noise on Chorley Road was raised via e mail. It was resolved that speeding should be reported to the police; however, the purchase of a SPID over the coming months is being pursued. A report had been received by the Chairman of a dog on play equipment in the junior play area; further signage will be investigated to deter owners from allowing their dogs into this area.

**4. Minutes of the Previous Meeting 29/04/21 & 01/06/21:** These were agreed as a correct record; proposed by Cllr I Ward and seconded by Cllr D Whittington and will be duly signed by the Chairman.

**5. Parish Clerks Report:** The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated).

**6.To provide an update in relation to the ceiling fixings in the village hall.** It was resolved the Clerk contact Westhead gates again in a couple of months as they are currently extremely busy.

**7.Items for information - reports from outside bodies.** Minutes of the Parish Council Liaison meeting were previously circulated for information.

**8.To provide an update on the purchase and installation of a SPID.** It was reported that the purchase of the SPID from Brian Arnold is currently on hold due to Brian being away.

**9.To submit quotations for the application of hoggin to parts of the path on the field and select an appropriate contractor.** The Clerk reported the only quotation had been received (Laurence Davies) which was previously circulated to Parish Councillors. The Parish Councillors resolved to accept the quotation.

**10.To discuss general field management; residents building paths on the field; vandalism on the field destroying an area of wild garlic and protected species bluebells; problems with dogs and agree resolutions.** It was resolved to write to residents in houses that border the field to remind them of the fields in trust status. Removal of paths; shrubs; bird feeders which residents have added will be requested to be removed. Wild flowers which the PC have planted to be retained. Dogs that are allowed into the play area should be reported to the dog warden at

WLBC. It was acknowledged that signage is already in place to deter this, however this will be reviewed.

**11. To discuss residents placing rocks and stones along grass verges in narrow country lanes and resolve a course of action.** It was resolved to compile a list of areas affected and forward these to County Councillor Rob Bailey.

**12.To propose a village plan renewal.** It was resolved to seek funding for a new village plan, Cllr Whittington suggested the Clerk contact Heidi McDougal in the planning department.

**13.To provide an update on the site visit by United Utilities on 25/06/21 re drainage issues concerning Hillside/Beechfield and the overflowing sewer on the field.** Following the site visit which all Parish Councillors attended the Clerk will forward further information and images for further investigation.

**14.To provide an update regarding registering the village hall address with the post office.**

The Clerk advised that the official address & postcode for the Village Hall is as follows:-

Hilldale Village Hall. Chorley Road, Hilldale, Wigan, Lancashire, WN8 7AS

**15. Planning Matters – it was resolved to respond as follows (in bold)**

Application Number: 2021/0578/FUL – **objection registered**

Proposal: Four bedroom detached dwelling making up two-storeys with a garage,

Location: 19 Chorley Road, Hilldale, Wigan, Lancashire WN8 7AN

Application Number: 2021/0629/FUL – **no comments**

Proposal: Erection of garden room. Full planning previously granted under application 2016/0114/FUL

Location: 23 Beechfield, Hilldale, Wigan, Lancashire, WN8 7AR

Applications determined under the delegated system – **no comments**

WARD:- Parbold PARISH:- Hilldale – **no comments**

Application: 2021/0408/FUL Decision: Planning Permission Granted

Proposal: Erection of stables, feed room and tack room.

Location: Whittle Fold Barn, Whittle Lane, Wrightington, Wigan, Lancashire, WN6 9QB

Applicant: Mr K Hailwood

**16. To consider and approve the schedule of accounts for payment - approved**

**17. To provide an update on the internal audit** – the Clerk reported that financial papers and reports were prepared for the internal audit which was undertaken in May. The audit was summarised by the auditor as follows: -

'The accounts are maintained to a high standard and provide an excellent audit trail through to the final accounts and associated schedules including:

1. Income and Expenditure Account
2. Cash Flow Budget
3. Monitor of actual performance to budgeted precept
4. Asset Register

Reassuringly there were no causes for concern and 22 good practices noted’.

**18. To receive an update on the progress in relation to the Annual Governance**

**Accountability Return** - the Clerk reported her completion of all the relevant paperwork and documents submitted for the AGAR which was submitted to our external auditor PKF Little John following the extra ordinary meeting on 01/06/21. We await the external auditors report and certificate.

**19. Financial reports – to ratify accounts and authorise payments** - approved

There being no further business the meeting closed at 19.52

**Clerk: Trish Grimshaw**

**E mail: Clerk@hilldaleparishcouncil.com**

Signed .....G Ward.....

**G WARD, CHAIRMAN**

Dated .....02/09/21.....